

Wednesday 7th October 2009

No	Time	Agenda Item				By Whom:
		CASTLE SUITE (1 & 2)	CASTLE SUITE 3	CASTLE SUITE 4	MORGANNWG SUITE <i>(no internet access)</i>	
	9:00		Introduction to SIF for Developers (compulsory session for new attendees)		Introduction to SIF (compulsory session for new attendees)	MW PS
	09:45	Tea / coffee break				
	10:00	Welcome / Introduction				PS
	10:10	SIF Association / UK update				PS
	10:30	'Application Profiles' (1) - How have you implemented SIF?			'End user' SIF implementation updates	<i>various</i>
	12:30	Lunch				
	13:15	'Connect-a-thon' area	Developers discussion session (1)	Implementation WG	<i>Task Forces are free to use this meeting room if required</i>	
	14:15			Certification & Standards WG	SIF Knowledgebase / Glossary review (ImpWG)	
	15:15	Tea / coffee break				
	15:30	'Connect-a-thon' area	Developers discussion session (2)	Data Standards Working Group		
	18:45	Meet in the Morgannwg Suite foyer for pre-dinner drinks followed by dinner (for overnight guests)				

The following is a guide to each of the sessions. It is not meant to represent the entire Agenda, but simply to give you a better understanding of the topics of discussion within each group during the conference, and how they may relate to you.

Introduction to SIF - All 'first time' conference attendees (excluding Developers) are required to attend this session. This session will include basic information on the SIF Association, SIF Association UK, an introduction to the SIF Specification and also more detailed discussions on SIF and how it could enhance your current local environment.

Introduction to SIF for Developers - All 'developer' conference delegates attending for the first time are required to attend this session. This session will include basic information on the SIF Association, SIF Association UK, an introduction to the SIF Specification and developing a SIF Agent.

Application profiles - This session would be beneficial to suppliers. The main objective of the session is for suppliers to provide presentations on the way they have implemented SIF, leading to open discussion with the group. Presentations will cover categories such as: Which objects/elements have been used? What choreographies have been implemented? What extended elements (if any) have been implemented? What problems have been encountered and how have they been solved? What zone topologies have been used? Where might other companies interpret things differently (and therefore limit interoperability)? Which bits of the spec are really hard to work with?

'End User' SIF implementation updates - This session would suit all members of the Community, as it provides an opportunity for 'End Users' to share details of their SIF implementations.

'Connect-a-thon' area - The SIF Connect-A-Thon is an event where developers are invited to test their ZIS or SIF Agent with other members in the SIF Community. It is informal chance for community developers to test and debug their application against other members in the community, and is open to any supplier or end user for participation.

Developers discussion session - Several opportunities have been set aside for developers to discuss issues that they may be facing, or may face in the near future. It is proposed that each session starts with a short presentation from an individual organisation, leading into group discussion. Possible subject areas include 1) End of year roll over, 2) Queries ('unbounded queries', 'advanced queries'), 3) Re-synchronising data ('re-base'), 4) Security (e.g. using certificates to secure agent to ZIS communications), 5) SIF as an enabler for Single Sign On or Consistent Sign On and 6) Zone topologies. We would welcome any addition topics for discussion.

Implementation Working Group - This session would ideally suit End Users and Implementation Managers, but all sectors of the Community are welcome. The main objectives of this working group are to structure customer/practitioner involvement, assisting with the implementation of services and building relationships among suppliers and the learning community.

Certification & Standards Working Group - This session would be ideal for, and would welcome the input of, those interested in quality standards. The main purpose of this working group is to create the process and procedures for determining software as SIF Certified.

Data Standards Working Group (DSWG) - This session is not recommended for 'first time' attendees. The main objectives of this working group session are to continue discussions regarding data model objects and define Business Use cases for inclusion in the SIF Implementation Specification (UK) v1.2 (also known as the data model).

Thursday 8th October 2009

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		CASTLE SUITE (1 & 2)	CASTLE SUITE 3	CASTLE SUITE 4	MORGANNWG SUITE <i>(no internet access)</i>	
	9:00	'Connect-a-thon' area	'Application profiles' (2)	<i>Task Forces are free to use this meeting room if required</i>	UK Management Board	
	10:30	Tea / coffee break				
	11:00	'Connect-a-thon' area	Developers discussion session (3)	Children and Young People's Agencies WG	Final review of Imp Planning Toolkit (ImpWG)	
	12:00			<i>Task Forces are free to use this meeting room if required</i>	Business Working Group	
	13:00	Lunch				
	13:45	'Connect-a-thon' area	Developers discussion session (4)	<i>Task Forces are free to use this meeting room if required</i>	Teaching & Learning Working Group	
	15:15	Working Group updates				ALL
	15:45	A.O.B., Summary and CLOSE				PS
	16:00	Tea / coffee				

**DATE OF NEXT MEETING:
WEDNESDAY 9th & THURSDAY 10th DECEMBER 2009**

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UK Management Board – this is a closed meeting for UK Management Board members only.

Technical & Infrastructure Working Group - This is a technical session, and would suit those involved in technical issues / decision planning. The main responsibilities of this working group are to identify and address SIF UK infrastructure needs including emerging technology capabilities, and to provide Technical Governance including responsibility for the technical aspects of SIF implementation.

Children and Young Peoples Agencies Working Group - This session would ideally suit those interested in Children's Services sector, but all sectors of the Community are welcome. The main objectives of this group is to identify appropriate data objects for inclusion in the data model, to support and encourage the adoption and implementation of SIF accredited solutions and to provide a forum for suppliers and users to build an understanding of how to use SIF within this community.

Business Working Group - The main objectives of this working group are to further support and encourage the wider business community to engage with and participate within the broader SIF Association communities in order to support and encourage the adoption and implementation of SIF accredited solutions and services.

Teaching & Learning Working Group - This session may be of particular interest to End Users, but would welcome the input of all sectors of the Community. The main responsibilities of this working group are to provide vision and guidance on the future direction of teaching and learning to the SIFA Community and to engage with national and international teaching & learning groups in SIF and beyond.